



JIRA Management and Admin

Objectives

- Understand Jira's core features and how it works.
- Use Jira more productively.
- Benefit from Jira as a team leader or manager.
- Set Jira up for your team or company as an administrator.
- Learn what Jira is and its applications
- Identify different versions of Jira
- Learn the basics of Agile Methodology
- Know the key Agile and Jira terms you'll need
- Get to know Jira's interface
- Learn all about Team-Managed Projects
- Become familiar with Company-Managed Projects
- How to create and manage Scrum boards and Kanban boards
- Learn how to create Issues and know the different Issue Types
- Learn how to create Filters and Customs Fields in Jira
- How to use Dashboards
- Get to know Reports and Roadmaps in Jira
- Learn about User Management in Jira
- Understanding Workflows and how Schemes work
- Learn some Automation basics in Jira
- Learn how to customize Jira using the administrative backend

Who Should Attend:

- This Jira course is meant for three main types of people: Jira users who want to be able to use it better. Team leaders and managers who want to take advantage of its features for their team and, finally, administrators who need to set Jira up for their teams and companies.
- This Jira course is NOT meant to be an end-all, one-stop-shop for everything you'll need to know to customize every feature in JIRA. There are just too many variables to include everything, so instead we're focusing on the core concepts and features to get you up to speed quickly.



Contents:

Basics of Using Jira

- Introduction to basics of using Jira section
- Getting familiar with Jira's interface
- Understanding team-managed and company-managed projects
- Creating a team-managed project
- Navigating team-managed projects
- Creating issues in team-managed projects
- Customizing team-managed projects
- Overview of team-managed project settings
- Looking at company-managed projects
- Overview of a kanban agile board
- Overview of a scrum agile board
- Creating issues in company-managed projects
- Overview of the issue layout
- Searching in Jira
- Creating filters in Jira
- Overview of the Jira mobile app

Jira for Managers & Team Leads

- Introduction to Jira for administrators' section
- How users work in Jira
- Creating a company-managed project
- Company-managed project administration overview
- Jira's system administration overview
- Understanding schemes
- Creating a new issue type
- Creating custom fields
- Understanding the concept of workflows
- Workflows in Jira
- Basics of automation in Jira
- Course summary and where to go from here



Jira for Managers & Team Leads

- Creating a Company-Managed Project
- Navigating Company-Managed Projects
- Creating a New Scrum Board
- Scrum Agile Board Overview
- Customizing Scrum Boards
- Continuing to Customize Our Scrum Board
- Creating a New Kanban Board
- Kanban Agile Board Overview
- Customizing Kanban Boards
- Creating Issues
- Overview of the Issue Detail View
- Creating Filters
- Using Dashboards
- Sharing Filters
- Reports in Jira
- Roadmaps in Jira
- Bulk Creating Issues
- Bulk Editing Issues
- Jira Service Management
- Twitter Connector for Jira Data Centre
- Chatbot for Jira Service Management Data Centre